

**TEHAMA COUNTY SELPA
SELPA GOVERNANCE COUNCIL
REGULAR MEETING**

Tehama County Department of Education, Board Room
1135 Lincoln Street, Red Bluff, CA 96080

**Thursday May 30, 2019
9:00 a.m. to 11:00 a.m.**

Approved Meeting Minutes

PRESENT: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele, Veronica Coates

ABSENT: Rick Fitzpatrick, Marla Katzler, Dane Hansen, Cindy Haase

GUESTS: Karin Matray, Wes Grossman, Michelle Kinner, Suzanne Adkins, Jim Southwick, Diana Davisson, Renee Kennedy

1. Call to Order

Richard DuVarney, SELPA Governance Chair, called the meeting to order at 9:09 a.m.

2. Consent Agenda

This section is generally approved collectively; however, any item in this section may be considered individually upon request. All items in this section request council approval.

- 2.1. Adoption of Agenda
- 2.2. Approval of August 16, 2018 Minutes

Todd Brose motioned to adopt the agenda and approve the August 16, 2018 meeting minutes. Lane Bates seconded the motion. Motion carried.

Vote in favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele

0 opposed; 0 abstained

3. Public Input

There was no public input.

4. Public Hearing

The 2019-20 Annual Budget and Annual Service Plans were made available for public input. No public were in attendance.

5. Annual Budget Plan

The 2019-20 Annual Budget Plan was reviewed for approval. Public notice was posted 30 days in advance as mandated.

Brad Mendenhall motioned to approve the 2019-20 Annual Budget Plan. Clifford Curry seconded the motion. Motion carried.

Vote in Favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele
0 opposed; 0 abstained

6. Annual Service Plan

The Committee reviewed the 2019-20 Annual Service Plan for approval.

Todd Brose motioned to approve the 2019-20 Annual Service Plan. Jim Weber seconded the motion. Motion carried.

Vote in Favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele
0 opposed; 0 abstained

7. Licensed Children's Institute (LCI) Funds

The updated LCI expense and revenue report was reviewed. LCI requests previously approved by the SELPA Fiscal Appropriations Committee for 2018-2019 were reviewed for final approval. The percentage of district share calculation was reviewed.

The SELPA is working on a new procedure to ensure that the IEP School enrollment information is received by the SELPA immediately from Districts and the IEP School. Districts are at risk if a student is enrolled at the IEP School/NPS and the SELPA is not notified, as the SELPA develops the Individual Service Agreement and Master Contract. Veronica shared that the IEP School is currently full and not accepting new students.

Veronica Coates, Jim Southwick and Zephyr Krapfel held a conference call with Shasta County, IEP School, and North Valley School. The IEP School administrator indicated interest in participating in a process map for attendance and is eager to mirror Tehama County's SARB process. Jim Southwick advised that the Tehama County Department of Education's IT Department is working on a possible way we could track IEP School absences.

The Master Contract for IEP School will be reviewed at the June SELPA Executive Committee meeting. Concerns about changes to the Master contract were discussed. A discussion about opening a regional operated program was discussed. Barriers and costs were discussed.

The SELPA will bring the LCI subsidy requests for the upcoming 19-20 year to the SELPA Executive Meeting in June for approval.

Jared Caylor motioned to approve the 2018-19 LCI funding requests. Jenny Montoya seconded the motion. Motion carried.

Vote in favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele
0 opposed; 0 abstained

8. Priorities Requests 2018-2019

All priorities requests for 2018-19 were provided and reviewed by the Committee for approval.

Brad Mendenhall motioned to approve the 2018-19 priorities requests. Cliff Curry seconded the motion. Motion carried.

Vote in Favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele
0 opposed; 0 abstained

9. Approve SELPA Committee Members (June 2019 - June 2021)

The committee reviewed and discussed the committee recommendations for the 2019-2021 term.

Todd Brose was nominated as SELPA Executive Committee Chair and Brad Mendenhall was nominated as SELPA Executive Committee Vice Chair. Todd Brose and Brad Mendenhall both accepted the nomination.

The SELPA Fiscal Appropriations Committee members for the 2019-2021 term will be Veronica Coates, SELPA Director, Cari Stilwell from RBJUHS D, and Jared Caylor from CUHS D. The three alternates are Brad Mendenhall, Jerry Walker and Jim Weber. Mark Pfaff and Loreina Santana will be alternate SELPA representatives.

The SELPA Director recommended the members for the SELPA Facilities Committee, SELPA Budget Committee and SELPA Transportation Committee remain the same as the previous term.

Lane Bates motioned to approve the SELPA Committee members for the 2019-2021 term. Jenny Montoya seconded the motion. Motion carried.

Vote in Favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele
0 opposed; 0 abstained

10. SELPA Meeting Schedule 2019-20

The 2019-20 SELPA Executive Committee and Governance Committee meeting schedule was reviewed. There are two dates that coincide with the Superintendents' Council meeting and it was determined that the SELPA meeting will be held first from 9:00 a.m. to 10:30 a.m. on those dates. A suggestion was made to create a shared SELPA Goggle meeting calendar and invite all members to subscribe so there is access to all SELPA meetings. There was a further request made to also share this calendar with members' administrative assistants.

Jeff Scheele, Jenny Montoya and Lane Bates requested to continue receiving calendar invites from the event. SELPA Director stated she would like to begin a process of going paperless in the following year.

Todd Brose motioned to approve the 2019-20 SELPA meeting schedule. Brad Mendenhall seconded the motion. Motion carried.

Vote in Favor: Richard DuVarney, Jared Caylor, Jim Weber, Brad Mendenhall, Lane Bates, Jenny Montoya, Jerry Walker, Joey Adame, Clifford Curry, Todd Brose, Jeff Scheele
0 opposed; 0 abstained

11. Educationally Related Mental Health Services Update

The SELPA Director provided data on the regional operation of Educationally Related Mental Health Services (ERMHS). There is a significant increase in referrals outpacing exits. Currently there is one vacant clinician position and

there is also a need to hire an additional 1.0 FTE clinician due to increases in ERMHS referrals.

A question was raised as to whether districts can hire their own clinicians. Veronica stated a district could hire their own clinicians for lesser intense services prior to an ERMHS referral, but it would not be part of the regional ERMHS program operated by the SELPA. Veronica stated that the ERMHS service delivery model has a robust assessment and serve students who have a need, based on data, after they have received all of their services at district level. The majority of the 109 ERMHS students have gone through an assessment process. There have been 79 students successfully exited since the regional program started. The total number of ERMHS students by district of accountability was discussed.

An update was provided by Superintendent DuVarney on the Juvenile Justice Center. The Tehama County Probation Department has provided funding to offset special education costs as there continues to be students from outside the SELPA accessing our juvenile hall. The amount of workload for ERMHS in relation to JJC students requires approximately .25 FTE additional clinician during the year. Veronica will provide an estimate of ERMHS costs for the Juvenile Justice Center, for out of county students, at the next meeting as well as provide this data to TCDE Assistant Superintendent of Business and County Superintendent to provide to Chief Probation Officer.

12. Performance Indicator Reviews

Veronica reviewed the Performance Indicator Review requirements. Districts that are required to complete the Performance Indicator Review (PIR) plans were advised of the July 26, 2019 deadline to submit the plans to the SELPA. The SELPA Director offered any additional assistance for districts to complete the PIR plans.

13. SELPA Director's Report

Veronica provided an update on the Legislative Sharing Day and indicated that the group met with Senator Nielson and Assembly Member Gallagher. Assembly Member Gallagher is a champion for special education and equalization of SELPA rates.

AB 1808 Trailer Bill (2018) requires all LCAPs to be reviewed by the SELPA. This requires the County Superintendent of Schools to ensure coordination between the SELPA and LCAP Development occurs. Veronica is working with the Tehama County LCAP Coordinator to review LCAPs in relation to students with disabilities. Veronica advised there is a cautious approach to AB 1808 Trailer Bill which would require the LCAP to be approved by the Tehama County Superintendent. Jackie Roach is assisting in reviewing PIR with LCAP and students with disabilities.

Veronica provided a legislative update on the following bills: AB 4428, SB 217, AB 216, AB 605, and AB 1172.

Veronica provided an update on the ACSA Mental Wellness Task Force. The task force has completed the work and will be creating a toolbox of resources as well as making recommendations on a best practice interagency governance structure.

Veronica reported on the California Mental Health Advocates for Children and Youth (CMACY) conference. Veronica encouraged districts to send administrators, counselors, and school psychologists to this conference in the future.

There are a few policies that need to be updated, including Low Incidence Fund Use/Priorities, Extended School Year (ESY) and transition IEP meetings. Extended School Year (ESY) requests have increased. Transitional IEP meeting standards may be needed as there is a current trend wherein district of residence are not attending all of the transition meetings with the receiving districts. Veronica will begin drafting policy updates and bring to the Executive Committee in the fall.

Veronica thanked the committee for all their hard work, advocacy and partnership.

14. District Reports

Todd Brose and Brad Mendenhall thanked Veronica for her great work and shared their appreciation for the level of support from the SELPA for districts individually.

Jerry Walker would like to see training for classified staff (such as instructional aides). Often times these staff need skills and training in how to handle times when difficult behaviors arise. Brad Mendenhall indicated Evergreen would also benefit from this type of behavior training. CPI training was discussed as a common needs for districts. There was a discussion of the need for more SELPA behaviorist time.

15. Adjournment

Richard DuVarney, SELPA Governance Chair, adjourned the meeting at 10:56 a.m.